

USER'S MANUAL (version 3.0)

IHIP-IDSP WEB PORTAL (Software Version 10.0 Last Updated On: 11/02/2020)

For L FORM USERS of Laboratories

(Internal Laboratories of the Health Facilities like Primary Health Center, Community Health Center, Sub District Hospital; **External Laboratories** like District Public Health Lab, Medical College Hospitals Labs and **Independent Laboratories** including Private Laboratories and Reference Laboratories which need to report results of Lab samples of the diseases listed under IDSP).

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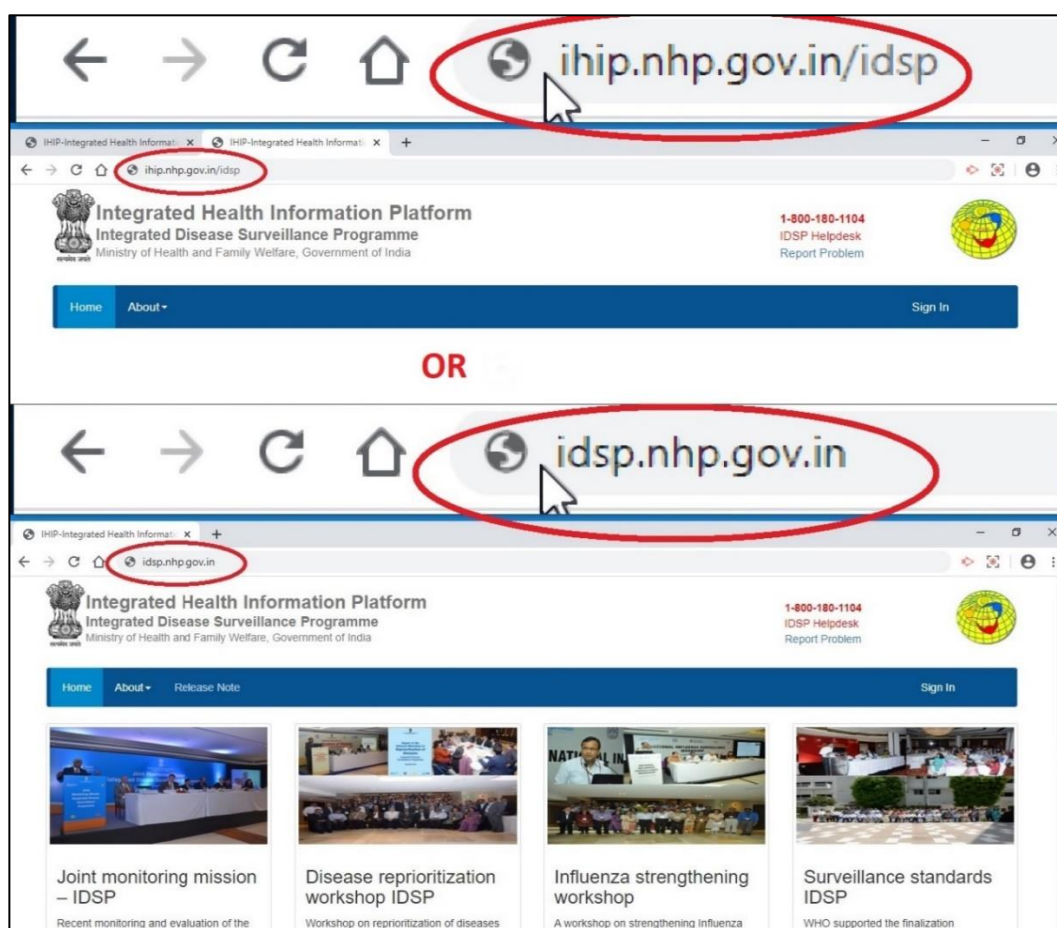
Important Instructions

Before we start learning how to use L form user account functionalities, some important instructions are as following:

- a. **Data entry of results** of the laboratory tests performed should be done **within 7 days** of sample put for testing.
- b. Log in IDs of L form user account would look like is lb28cht0051 where “lb” stands for “**Laboratory**”; “28” is the two digit **state specific code**; “cht” is the **abbreviation of the district name** in 3 letters and last 4 digits indicate the **number specific to that health facility**
- c. **All users are requested not to change the password for initial six months** so that it will be easier for the district / state counterparts to understand and help in resolving the technical issues of IHIP portal faced by the users of the respective district / state.

1. Log in IHIP web portal using Health Facility user ID and password

- i. Open any browser and go to IHIP web portal (<https://ihip.nhp.gov.in/#/>) and then click on “Integrated Disease Surveillance Programme” in the left box or simply type “ihip.nhp.gov.in/idsp” or “idsp.nhp.gov.in” URL in address bar of the browser and click enter.



Note: This document will be continuously updated. The version of the updated document will be shown on the front page.

- ii. Type the **Username, Password** given for the P form user; then enter 4-digit **captcha** as shown and click on “**Sign In**” button

Home About Sign In

Sign In

Username
luser2

Password

7985 Refresh

Enter CAPTCHA
7985

Sign In Reset Password
Or Call 1-800-180-1104

2. Updating results in L Form Line list [Auto Forwarded from P form user account]

- i. Click on “**Forms**” menu and then click on “**Laboratory Cases Form**”

Home About Forms Reports View Map Special Surveillance Downloads luser2

Laboratory Cases Form

Joint monitoring mission – IDSP
Recent monitoring and evaluation of the national disease surveillance programme, IDSP has highlighted that investment into surveillance, laboratories, data analysis and information systems
[Read more](#)

Disease reprioritization workshop IDSP
Workshop on reprioritization of diseases under IDSP was organized in collaboration with MoHFW, NCDC and CDC, India Office from 6-7 December 2016 in New Delhi.
[Read more](#)

Influenza strengthening workshop
A workshop on strengthening Influenza Surveillance was held in Delhi from 4-6 October 2016 in collaboration with Ministry of Health & Family Welfare (MoHFW),
[Read more](#)

Surveillance standards IDSP
WHO supported the finalization surveillance standards (Minimum Datasets) for diseases under IDSP which were organized in collaboration with NCDC
[Read more](#)

Note: This document will be continuously updated. The version of the updated document will be shown on the front page.

ii. The L form page will show “Add Patient Record” and “Line Listing”; here we shall see the example of **updating the result of the laboratory sample of the case details auto forwarded from P form user account**. As you can see in the “Line Listing”, the last 3 columns related to Results are blank. Click on “Edit” button of the case whose result is ready to be entered after the testing.

Print

L Form (Laboratory Cases Form) Document Number: 29-548-5539-0-708209-11042019-L-1

1. Add Patient Record (Click to Add)

4. Line Listing

Sl#	Action	1.3. Person Name	2.1. Provisional Diagnosis	2.2. Date of Onset	2.3. OPD/IPD	2.4. Patient Health Id	2.5. Patient Transaction Id	3.3. Type Of Sample	3.5. Date Of Sample Collection	3.6. Test Performed	3.8. Specimen Id	3.10. Date of Test Performed	3.11. Results	3.12. Pathogen
1	Edit	hari prakash	Chikungunya	10/04/2019	OPD	28-510-5019-589401-90878-3	708209-10042019-5	Blood	10/04/2019	IgM ELISA	708209-10042019-10-11-17			
2	Edit	hari prakash	Dengue	10/04/2019	OPD	28-510-5019-589401-90878-3	708209-10042019-5	Blood	10/04/2019	PCR	708209-10042019-15-217-15			
3	Edit	SUNAINA RAJ VERMA	Malaria	10/04/2019	OPD	21-357-2776-381115-204241-1	708209-10042019-23	Blood	10/04/2019	Peripheral smear for MP.	708209-10042019-26-1-43			
4	Edit	mary m jacob	Chikungunya	03/04/2019	OPD	29-548-5539-612054-157499-68	708209-09042019-3	Blood	08/04/2019	IgM ELISA	708209-09042019-10-11-12			

iii. Let’s click on “Edit” button on one of the cases in the list; it will open up all the details of the case that were entered by the P form (Health Facility) user using P form. As you can see, only “Date of Test Performed”, “Test Result” and “Remarks” are pending. “Pathogen” data field is not being seen in this screenshot; it will appear when the Result is selected as “Positive”.

366 Close Raju M Kumar Measles 06/04/2019 OPD 29-548-5539-611986-708209-13 708209-11042019-2 Serum 11/04/2019 IgM ELISA 708209-11042019-28-24-26

1.1. Mobile Number: India +91 8723560176 1.2. Landline Number: STD Code View Patient History

Name: 1.3. First Name* Raju 1.4. Middle Name M 1.5. Last Name Kumar 1.6. Date Of Birth 12 Months Days 1.7. Age*

1.8. Gender* Male Female Transgender 1.9. ID Type* Aadhaar 1.11. * 767899887667 1.12. Citizenship India

Present Address: 1.13. State* Karnataka 1.14. District* Tumakuru 1.15. Sub District* Tiptur 1.16. Village* Anivala 1.17. House No 31 1.18. Street Name Gopinath society 1.19. Landmark Shiva mandir 1.20. PIN Code

Permanent address same as present address :

2. Clinical Details:

2.1. Provisional Diagnosis* Measles 2.2. Date of Onset* 06/04/2019 2.3. OPD/IPD * OPD 2.4. Patient Health Id 29-548-5539-611986-708209-13 2.5. Patient Transaction Id 708209-11042019-2

3. Laboratory Details:

3.1. Test Suspected For* Measles 3.3. Type of Sample Serum 3.5. Sample Collection Date* 11/04/2019 3.6. Test Performed IgM ELISA 3.8. Specimen Id 708209-11042019-28-24-26

3.9. Date of Test Performed* 3.10. Test Result* ---Select--- 3.12. Remarks

3.8. Laboratory : Internal External

Update Cancel

Note: This document will be continuously updated. The version of the updated document will be shown on the front page.

iv. Update the “Date of Test Performed”, “Test Result”, “Pathogen” and “Remarks” (if any). Then click on “Update”.

Name:		1.3. First Name*	1.4. Middle Name	1.5. Last Name	1.6. Date Of Birth	1.7. Age*
		Raju	M	Kumar	12 Months	Days
1.8. Gender*		1.9. ID Type*		1.11. *	1.12. Citizenship	
<input checked="" type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Transgender		Aadhaar		767899887667	India	
Present Address:		1.13. State*	1.14. District*	1.15. Sub District*	1.16. Village*	
		Karnataka	Tumakuru	Tiptur	Anivala	
		1.17. House No	1.18. Street Name	1.19. Landmark	1.20. PIN Code	
		31	Gopinath society	Shiva mandir		
Permanent address same as present address : <input checked="" type="checkbox"/>						
2. Clinical Details:						
2.1. Provisional Diagnosis*		2.2. Date of Onset*		2.3. OPD/IPD *		2.4. Patient Health Id
Measles		06/04/2019		OPD		29-548-5539-611986-708209-13
						708209-11042019-2
3. Laboratory Details:						
3.1. Test Suspected For*		3.3. Type of Sample		3.5. Sample Collection Date*		3.6. Test Performed
Measles		Serum		11/04/2019		IgM ELISA
3.8. Laboratory :		3.9. Date of Test Performed*		3.10. Test Result*		3.11. Pathogen*
<input checked="" type="radio"/> Internal <input type="radio"/> External		11/04/2019		Positive		Rubeola virus
						3.12. Remarks
Update		Cancel				

v. As you can see that the laboratory results updated is being seen in the last 3 columns. **You may update Results of other cases as well and update them.** You may edit the case details before submitting these cases details by clicking on “Edit” button under “Line Listing”. You may cross verify and correct the details. You can see the disease wise distribution of the test results updated by you under “Summary” by clicking on it. You may even take the print of the document by clicking on “Print” button for your future reference / for crosschecking the data before submitting to the server. Once cross verified and confirmed, then you can share the data on server by clicking on “Submit”. *Details once submitted cannot be edited.*

364	Edit	ramu	Dengue	02/04/2019	OPD	32-556-5665-628070-708209-11	708209-11042019-4	Blood	09/04/2019	IgM ELISA	708209-11042019-15-8-48			
365	Edit	NMK	Measles	03/04/2019	OPD	29-548-5539-612148-708209-32	708209-12042019-1	Serum	05/04/2019	IgM ELISA	708209-12042019-28-24-25			
366	Edit	Raju M Kumar	Measles	06/04/2019	OPD	29-548-5539-611986-708209-14	708209-11042019-2	Serum	11/04/2019	IgM ELISA	708209-11042019-28-24-26	11/04/2019	Positive	Rubeola virus

Submit

5. Summary (Click to View)

Note: This document will be continuously updated. The version of the updated document will be shown on the front page.

- vi. On clicking “Submit” button, the case details whose result was updated will be cleared from the Line Listing of the L form page.

364	Edit	ramu	Dengue	02/04/2019	OPD	32-556-5665-628070-708209-11	708209-11042019-4	Blood	09/04/2019	IgM ELISA	708209-11042019-15-8-48		
365	Edit	NMK	Measles	03/04/2019	OPD	29-548-5539-612148-708209-32	708209-12042019-1	Serum	05/04/2019	IgM ELISA	708209-12042019-28-24-25		

[Submit](#)

5. Summary (Click to View)

3. Data entry of fresh L form:

Most of the cases in L form will be auto-forwarded from P form of the linked health facility but in some cases the patient might visit the lab directly in which the case needs to be filled in freshly in L form by L form user. Let’s take an example of fresh entry of L form.

- i. The L form page will show “Add Patient Record” and “Line Listing”; here we shall see the example of fresh entry of L form by using “Add Patient Record”

[Print](#)

L Form (Laboratory Cases Form) Document Number: 29-548-5539-0-708209-11042019-L-1

[1. Add Patient Record \(Click to Add\)](#)

4. Line Listing

Sl#	Action	1.3. Person Name →	2.1. Provisional Diagnosis	2.2. Date of Onset	2.3. OPD/IPD	2.4. Patient Health Id	2.5. Patient Transaction Id	3.3. Type Of Sample	3.5. Date Of Sample Collection	3.6. Test Performed	3.8. Specimen Id	3.10. Date of Test Performed	3.11. Results	3.12. Pathogen
1	Edit	hari prakash	Chikungunya	10/04/2019	OPD	28-510-5019-589401-90878-3	708209-10042019-5	Blood	10/04/2019	IgM ELISA	708209-10042019-10-11-17			
2	Edit	hari prakash	Dengue	10/04/2019	OPD	28-510-5019-589401-90878-3	708209-10042019-5	Blood	10/04/2019	PCR	708209-10042019-15-217-15			
3	Edit	SUNAINA RAJ VERMA	Malaria	10/04/2019	OPD	21-357-2776-381115-204241-1	708209-10042019-23	Blood	10/04/2019	Peripheral smear for MP,	708209-10042019-26-1-43			

Note: This document will be continuously updated. The version of the updated document will be shown on the front page.

ii. As you can see that all the fields in “Add Patient Record” of L form are same as that “Add Patient Record” of P form

L Form (Laboratory Cases Form) Document Number: 29-548-5539-0-708209-11042019-L-1

1. Add Patient Record (Click to Add)

Enter data accurately and completely

1. Patient Details:

1.1. Mobile Number: India +91 [] 1.2. Landline Number: STD Code [] Search Patient

Name: 1.3. First Name* [] 1.4. Middle Name [] 1.5. Last Name [] 1.6. Date Of Birth* [dd/mm/yyyy] 1.7. Age []

1.8. Gender*: Male Female Transgender 1.9. ID Type* [Select] 1.11. Identification Number* [] 1.12. Citizenship [India]

Present Address: 1.13. State* [Karnataka] 1.14. District* [Tumakuru] 1.15. Taluka* [Tiptur] 1.16. Village* [Select]

1.17. House No [] 1.18. Street Name [] 1.19. Landmark [] 1.20. PIN Code []

Permanent address same as present address :

Enter data accurately and completely

2. Clinical Details:

2.1. Provisional Diagnosis* [Select] 2.2. Date of Onset* [] 2.3. OPD/IPD * [OPD]

Reset Save

4. Line Listing

iii. Enter the **basic details of the patient esp. the mandatory fields** (marked with red asterisk *). Patient Health ID and Patient Transaction ID will be generated automatically.

L Form (Laboratory Cases Form) Document Number: 29-548-5539-0-708209-11042019-L-1

1. Add Patient Record (Click to Add)

Enter data accurately and completely

1. Patient Details:

1.1. Mobile Number: India +91 [8374839283] 1.2. Landline Number: STD Code [] Search Patient

Name: 1.3. First Name* [Mahesh] 1.4. Middle Name [K] 1.5. Last Name [Katkar] 1.6. Date Of Birth [15] Months [] Days [] 1.7. Age* []

1.8. Gender*: Male Female Transgender 1.9. ID Type* [Aadhaar] 1.11. Aadhaar Number* [895634232123] 1.12. Citizenship [India]

Present Address: 1.13. State* [Karnataka] 1.14. District* [Tumakuru] 1.15. Taluka* [Tiptur] 1.16. Village* [Ballekatte]

1.17. House No [] 1.18. Street Name [] 1.19. Landmark [] 1.20. PIN Code []

Permanent address same as present address :

Enter data accurately and completely

2. Clinical Details:

2.1. Provisional Diagnosis* [Select] 2.2. Date of Onset* [] 2.3. OPD/IPD * [OPD]

2.4. Patient Health Id [29-548-5539-612117-708209-11] 2.5. Patient Transaction Id [708209-11042019-611]

Reset Save

Note: This document will be continuously updated. The version of the updated document will be shown on the front page.

iv. Enter the **Provisional Diagnosis**, **Date of Onset** and whether patient visited the **OPD** or admitted to **IPD**. If not sure of the presumptive diagnosis then one can enter the syndromic diagnosis which can be entered from the same drop down list of Provisional Diagnosis. *Please note that you can select the Date of Onset within last 30 days only from the date of reporting.* As you select the “Provisional Diagnosis”, one more box of “Laboratory Details” will be seen. Enter the necessary “**Laboratory Details**” for the sample and the test. The specimen ID would be generated automatically. If the laboratory facilities for testing this sample is available within the Health Facility then check on “**Internal**”; if not then check “**External**” and select from the drop down menu the Laboratory where you want to send the sample for testing. You may add “+” sign to add another Lab sample details. If the test result are not available on the same day that you might save these details and update the result whenever available. Click on “**Save**” to save these details.

The form is divided into several sections:

- Address Section:** Fields for State (Karnataka), District (Tumakuru), Taluka (Tiptur), Village (Ballekatte), House No, Street Name, Landmark, and PIN Code.
- 2. Clinical Details:** Fields for Provisional Diagnosis (Dengue), Date of Onset (08/04/2019), OPD/IPD (OPD), Patient Health Id, and Patient Transaction Id.
- 3. Laboratory Details:** Fields for Test Suspected For (Dengue), Type of Sample (Blood), Sample Collection Date (11/04/2019), Test Performed (Rapid NS1), and Specimen Id (708209-12042019-15-6-41). It also includes a Laboratory selection (Internal/External), Date of Test Performed, Test Result, and Remarks.

Buttons for "Reset" and "Save" are located at the bottom left of the form.

v. On saving, you will see the case details under the “**Line List**” section

364	Edit	ramu	Dengue	02/04/2019	OPD	32-556-5665-628070-708209-11	708209-11042019-4	Blood	09/04/2019	IgM ELISA	708209-11042019-15-8-48		
365	Edit	NMK	Measles	03/04/2019	OPD	29-548-5539-612148-708209-22	708209-12042019-1	Serum	05/04/2019	IgM ELISA	708209-12042019-28-24-25		
366	Edit	Mahesh K Katkar	Dengue	08/04/2019	OPD	29-548-5539-612117-708209-11	708209-11042019-6	Blood	11/04/2019	Rapid NS1	708209-12042019-15-6-41		

[Submit](#)

5. Summary (Click to View)

Note: This document will be continuously updated. The version of the updated document will be shown on the front page.

vi. You may add as many cases and save them. You may edit the case details before submitting these cases details by clicking on “Edit” button under “Line Listing”. You may cross verify and correct the details. You can see the disease wise distribution of the test results updated by you under “Summary” by clicking on it. You may even take the print of the document by clicking on “Print” button for your future reference / for crosschecking the data before submitting to the server. Once cross verified and confirmed, then you can share the data on server by clicking on “Submit”. *Details once submitted cannot be edited.*

366 Close Mahesh K Katkar Dengue 08/04/2019 OPD 29-548-5539-612117-708209-11 708209-11042019-6 Blood 11/04/2019 Rapid NS1 708209-12042019-15-6-41

1.1. Mobile Number: India +91 8374839283 1.2. Landline Number: STD Code View Patient History

Name: 1.3. First Name* 1.4. Middle Name 1.5. Last Name 1.6. Date Of Birth 1.7. Age*
 Maresh K Katkar 15 Months Days

1.8. Gender* Male Female Transgender 1.9. ID Type* 1.11. * 1.12. Citizenship
 Aadhaar 895634232123 India

Present Address: 1.13. State* 1.14. District* 1.15. Sub District* 1.16. Village*
 Karnataka Tumakuru Tiptur Ballekatte

1.17. House No 1.18. Street Name 1.19. Landmark 1.20. PIN Code

Permanent address same as present address :

2. Clinical Details:
 2.1. Provisional Diagnosis* Dengue 2.2. Date of Onset* 08/04/2019 2.3. OPD/IPD * OPD 2.4. Patient Health Id 29-548-5539-612117-708209-11 2.5. Patient Transaction Id 708209-11042019-6

3. Laboratory Details:
 3.1. Test Suspected For* Dengue 3.3. Type of Sample Blood 3.5. Sample Collection Date* 11/04/2019 3.6. Test Performed Rapid NS1 3.8. Specimen Id 708209-12042019-15-6-41
 3.8. Laboratory : Internal External 3.9. Date of Test Performed* 11/04/2019 3.10. Test Result* Positive 3.11. Pathogen* Dengue 3.12. Remarks

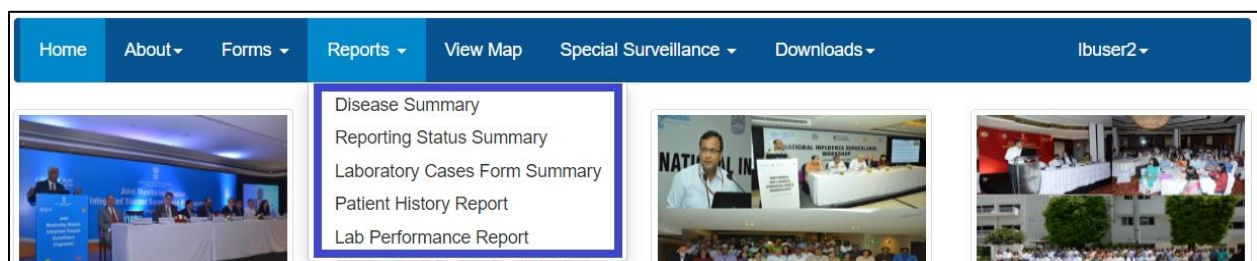
Update Cancel

Submit

4. Use and understand various Reports: Now we will see the “Reports” section which can be used to generate various reports for analysis and monitoring

Various reports available under “Reports” menu are:

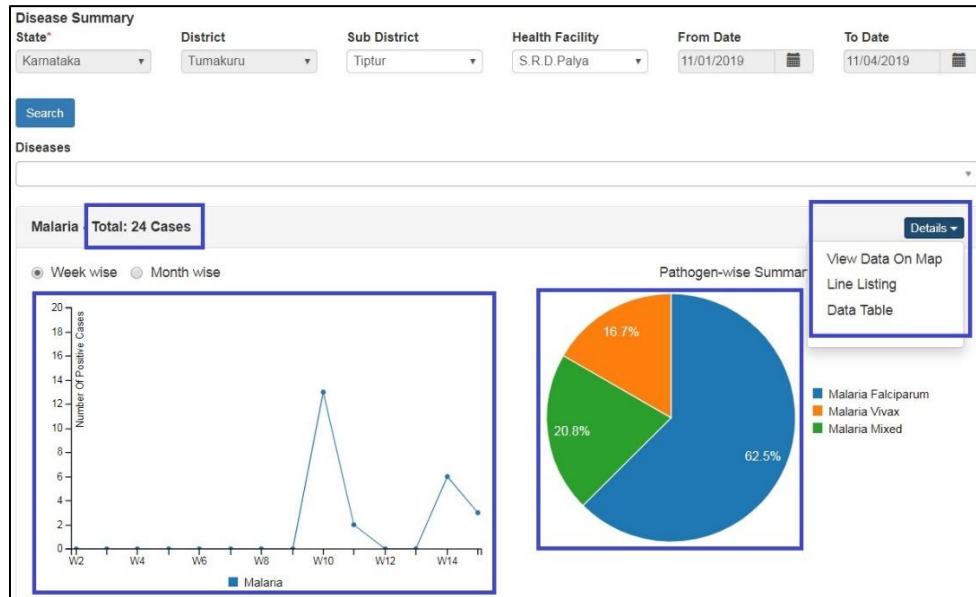
- i. Disease Summary
- ii. Reporting Status Summary
- iii. Laboratory Cases Form Summary
- iv. Patient History Report
- v. Lab Performance Report



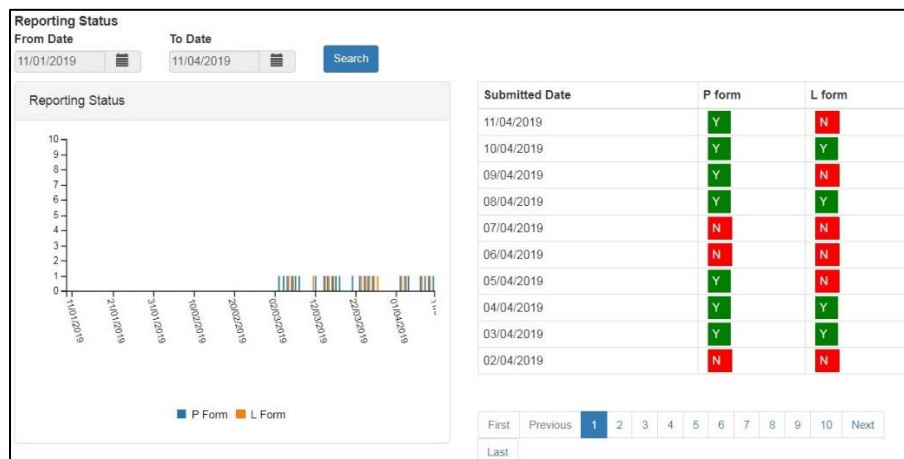
Note: This document will be continuously updated. The version of the updated document will be shown on the front page.

Let's see each report one by one:

- i. **Disease Summary report** provides disease wise summary of laboratory confirmed cases in the form of Numbers, **Epidemic Curve** (Line Diagram) and **pathogen wise distribution of cases** in the form of Pie diagram. One can also **locate the cases on map** [Details→View Data On Map]; one can get the **line list** of the cases [Details→Line Listing] and **week wise case numbers** in the form of Data Table [Details→Data Table].



- ii. **Reporting Status Summary** provides date wise summary of reporting of P and L form users of the health facility. This report **helps in monitoring whether the P form user and L form user of the health facility have submitted their report on a particular date or not**. If submitted, then it will show “Y” in front of that date for that particular user; clicking on “Y” will give you a pdf which provides disease/syndrome wise summary (in numbers) of case details entered through P or L form on that date along with line listing. If the user has not submitted even a single case or not updated even a single result on that day, then it will show “N”.



Note: This document will be continuously updated. The version of the updated document will be shown on the front page.

- iii. **Laboratory Cases Form Summary** shows the data in aggregate i.e. number of cases (disease wise) entered through L form by your Health Facility/Lab. The report show the number of test/s performed for a particular disease (with the type/s of the test/s performed) along with number of positive samples (and distribution of the positive cases in Age and Gender). On clicking the number, you can get the **complete line list** of the positive cases and you can also get the **distribution of the cases on map** by clicking on the marker just besides the number.

Print

Laboratory Cases Form Summary

State* Karnataka District Tumakuru Sub District Tiptur Health Facility S.R.D.Palya From Date 12/01/2019 To Date 12/04/2019

Search

Diseases	Test Performed	Total Number of Samples Tested	Number of Positive Cases						Total Number of Positive Cases
			Male			Female			
			<= 5 Yr	> 5 Yr	Total	<=5 Yr	> 5 Yr	Total	
Anthrax	Culture	3		1	1		1	1	2
	PCR	3		3	3				3
Chickenpox	Clinical	5	2	1	3		1	1	4
Chikungunya	IgM ELISA	7		3	3		1	1	4
	PCR	1		1	1				1
	Culture	1							
Cholera	Any others	2		1	1				1
	Culture	23	2	11	13		2	4	6
Congo Crimean Haemorrhagic Fever	PCR	6		2	2				2

- iv. **Patient History Report** lists the cases entered through P form or L form for the selected dates. User can find the history of a particular patient or group of patients by one of the 3 identification data fields like 'Mobile Number' or 'First Name' or 'ID Type' & 'Identification Number'. By clicking on the Name of the patient (under 'Person Name' column), user can get patient's history in PDF. One can also 'export' the listed case/s displayed on the page.

Patient History Report

Mobile Number First Name ID Type Identification Number From Date To Date Search

India +91 -----Select----- 30/12/20 31/12/20

Export Records : 1 to 9 of 9

Person Name →	Provisional Diagnosis	Date of Onset	Type Of Sample	Date Of Sample Collection	Test Performed	Results	Pathogen	Date of Test Performed →
Ram	Chikungunya	Dec 27, 2019	Blood	Dec 28, 2019	IgM ELISA			
Mahesh Nagpurkar	Dengue	Dec 30, 2019	Serum	Dec 30, 2019	IgM ELISA			
RANJEET	Chikungunya	Dec 30, 2019	Blood	Dec 30, 2019	IgM ELISA	Positive	Chikungunya virus	Dec 30, 2019

Note: This document will be continuously updated. The version of the updated document will be shown on the front page.

- v. **Lab Performance Report** displays the table showing the summary of number of tests done for a particular disease and number of positive cases for the laboratory. On clicking the numbers, user can get the line list of those cases. By clicking on the Name of the patient (under 'Person Name' column), user can get patient's history along with the result of the test in PDF. One can also 'export' the listed case/s displayed on the page.

Lab Performance Report

From Date: 01/01/2020 To Date: 31/01/2020 Search Print

Health Conditions	Samples Tested	Positive Cases	Health Conditions	Samples Tested	Positive Cases	Health Conditions	Samples Tested	Positive Cases
Anthrax	2	2	Diphtheria	1	1	Measles	1	0
Chickenpox	1	1	Leptospirosis	1	1	Typhoid	4	3
Dengue	7	5	Malaria	21	20			

Export

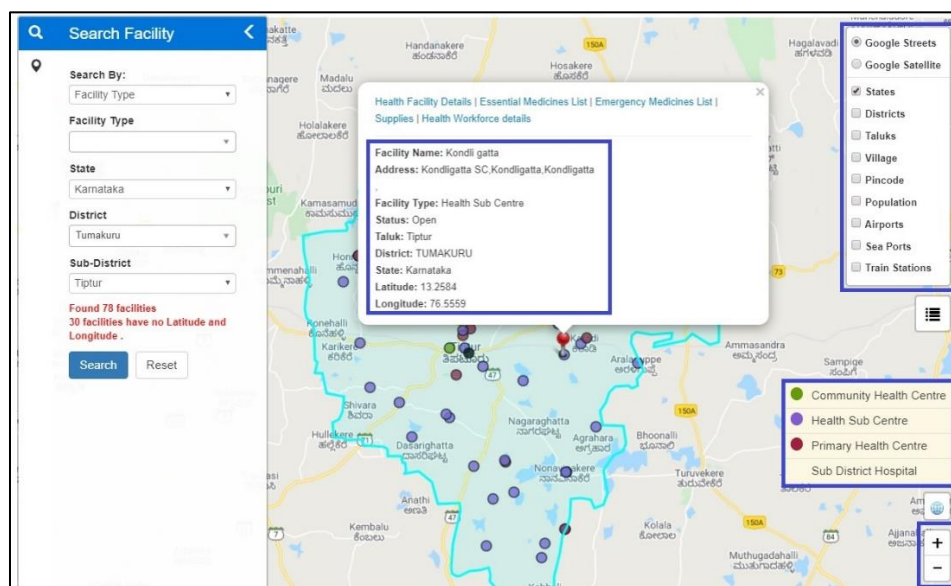
Records : 1 to 5 of 5

Person Name	Provisional Diagnosis	Date of Onset	Type Of Sample	Date Of Sample Collection	Test Performed	Results	Pathogen	Date of Test Performed
raju	Dengue	Jan 4, 2020	Blood	Jan 16, 2020	IgM ELISA	Positive	Dengue	Jan 16, 2020
raj	Dengue	Jan 21, 2020	Blood	Jan 21, 2020	IgM ELISA	Positive	Dengue	Jan 21, 2020
Naresh	Dengue	Jan 20, 2020	Serum	Jan 21, 2020	IgM ELISA	Positive	Dengue	Jan 21, 2020
ram	Dengue	Jan 23, 2020	Blood	Jan 24, 2020	NS1 by ELISA	Positive	Dengue 1	Jan 24, 2020
gandhi	Dengue	Jan 22, 2020	Blood	Jan 30, 2020	IgM ELISA	Positive	Dengue 1	Jan 30, 2020

First Previous 1 Next Last

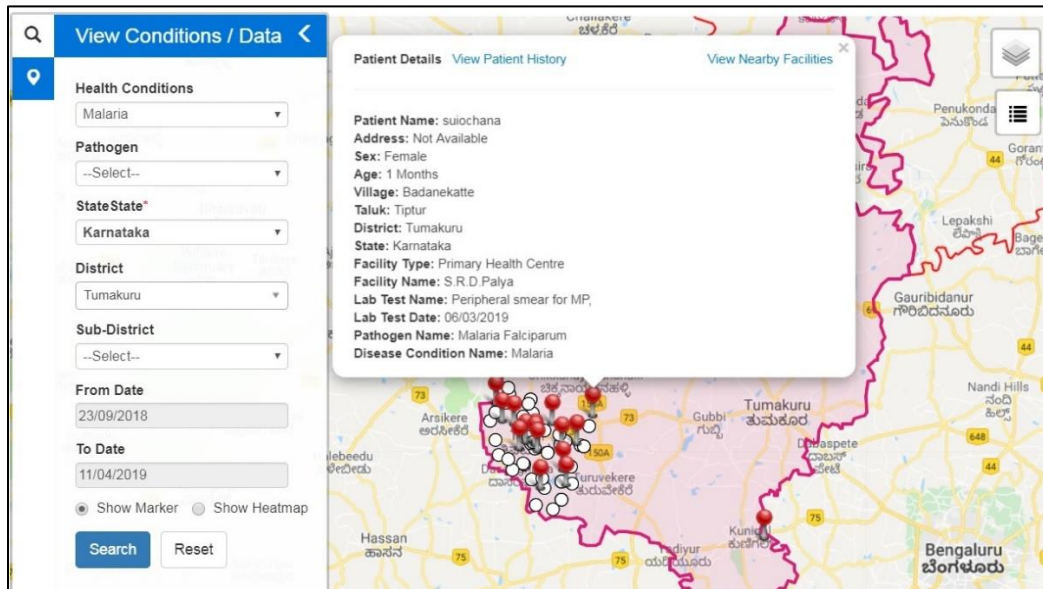
5. Use and understand View Map:

- i. View Map → 'Search Facility' helps to locate different health facilities on map. One can click on the spot of the health facility to get more details of the selected health facility like Health Workforce Details etc. One can also add different 'layers' for detailed analysis as shown on right upper corner of the screenshot. Legends are shown on right lower corner. One can zoom in with '+' and zoom out with '-' signs.



Note: This document will be continuously updated. The version of the updated document will be shown on the front page.

- ii. View Map → ‘View Conditions / Data’ will help to get the **disease/pathogen wise distribution of cases [laboratory confirmed positive cases only] on Map**; one can get the details of the patient by clicking on a particular marker; one can also **locate the health facilities near to the selected case/marker**. One can user ‘Show Heatmap’ to locate clustering of cases.

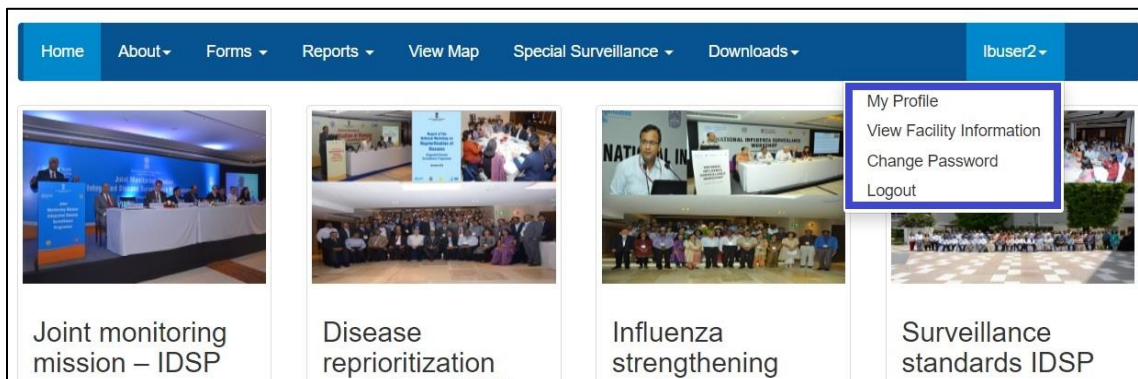


Please note:

- a. In “Reports” and “View Map”, you can change the “From Date” and “To Date” depending upon your requirement of report or map for a particular time period.
- b. In “Reports” menu, each report has “Print” button in left upper side. You can click the same to **print or download the pdf of the data you are seeing on the Report page** after clicking on search.

6. User Profile Menu / User Menu

The user menu will be represented by the user ID of the user. This menu has various sub menus like My Profile, View Facility Information, Change Password and Logout.



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- i. On **My Profile / Update Profile** page, the user can update his or her profile. [this is the 1st thing that the user needs to do on very first log in]. The personnel who is going to enter the data on various forms will fill in his or her details on this page. The user needs to fill in at least mandatory data fields (marked with red asterisk *) and then click on 'Update' button to update the profile. If there is any change in User in future, then the new user needs to use 'My Profile' to update his or her profile.

User Details:

First Name* Rakesh Middle Name Ch Last Name Marak Date Of Birth 01/07/1981 Age * Gender* Male Female Transgender ID Type* Aadhaar Aadhaar Number* 123478904567 Email* srdpalyaphc@gmail.c MobileNo#* 7891833667 Landline # 0146324560 Designation* Laboratory Technician

Facility Mapping:

Username* lbuser2 Enabled State Karnataka District Tumakuru Sub District Tiptur Village Facility Search S.R.D.Palya (Primary Health Centre) Assign Role HFLABUSER

Update

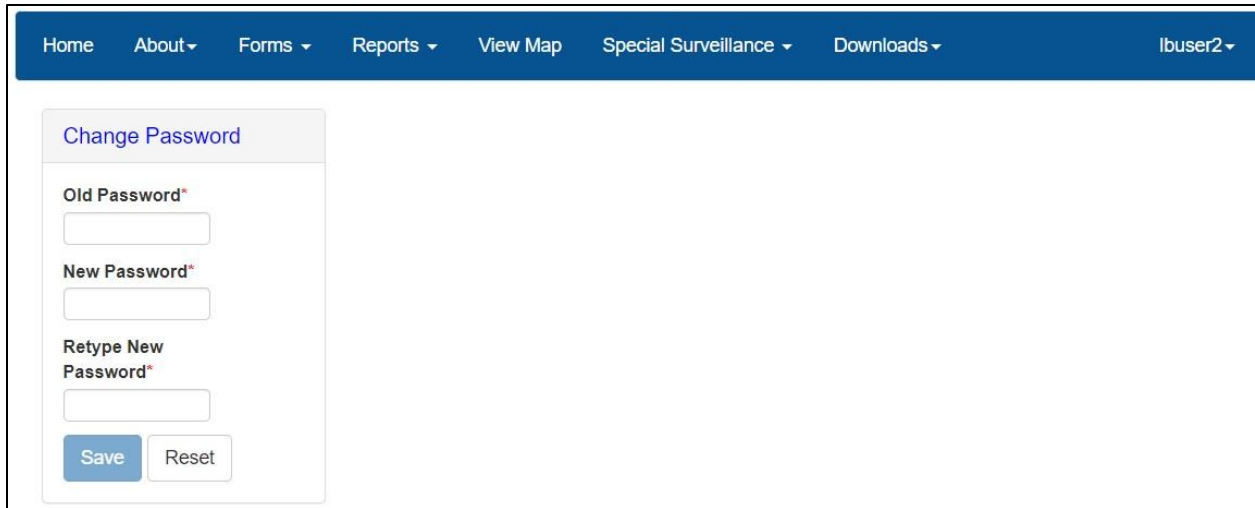
- ii. **View Facility Information** will allow the user to see basic details of the Health Facility / Laboratory, the account of which the user is handling.

Facility Information

1.1 Facility Name:	S.R.D.Palya	1.8 Village:	Not Available
1.2 Facility Type:	Primary Health Centre	1.9 Sub District:	Tiptur (5539)
1.3 Facility NIN:	Not Available	1.10 District:	Tumakuru (548)
1.4 Personnel in Charge:	Dr Jayesh Parmar	1.11 State:	Karnataka (29)
1.5 Contact Number:	+91-9809786754	1.12 Reporting Date:	14/02/2020
1.6 Data Entry Personnel:	Rakesh Ch Marak	1.13 Reporting Time:	2:56 PM Indian Standard Time
1.7 Contact Number:	+91-7891833667		

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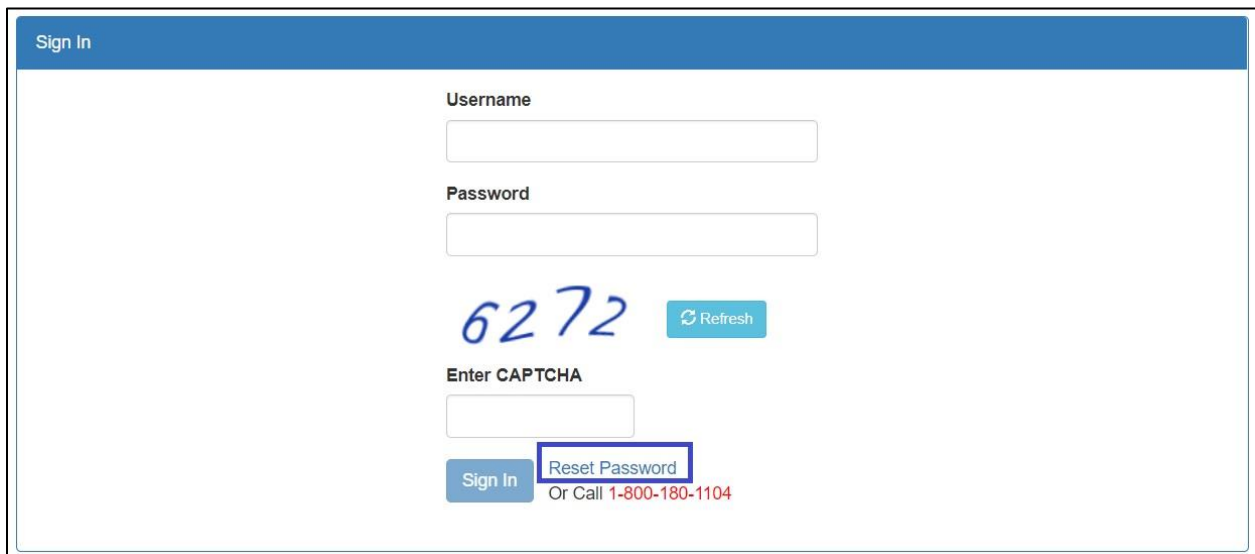
iii. With **'Change Password'**, user can change the password to log in this web portal.



The screenshot shows a web portal navigation bar with links: Home, About, Forms, Reports, View Map, Special Surveillance, Downloads, and a user profile 'Ibuser2'. Below the navigation bar is a 'Change Password' form. The form contains three input fields: 'Old Password*', 'New Password*', and 'Retype New Password*'. At the bottom of the form are two buttons: 'Save' and 'Reset'.

iv. By clicking **'Logout'**, user will come of the user account of his or her facility.

➤ **Reset Password:** In case the user forgets the password then the user can click on **"Reset Password"** link on Sign In page, which will direct the user to enter his or her username. Once the user enters the correct Username, he or she will receive a One Time Password (OTP) on his or her registered mobile number [the mobile number updated on 'My Profile' or "Update Profile' page]. On entering the OTP, the user will be directed to change the password.



The screenshot shows a 'Sign In' web form. It features a blue header with the text 'Sign In'. Below the header are two input fields: 'Username' and 'Password'. A CAPTCHA image showing the number '6272' is displayed, along with a 'Refresh' button. Below the CAPTCHA is an 'Enter CAPTCHA' input field. At the bottom of the form are two buttons: 'Sign In' and 'Reset Password'. Below the 'Reset Password' button is the text 'Or Call 1-800-180-1104'.

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7. IDSP Helpdesk

- i. One toll free number (**1-800-180-1104**) is being displayed on the on the upper part of any page of this web portal. One can dial in this number directly in case the user faces any technical issue in relation with the web portal.
- ii. The user can also click on “[Report Problem](#)” which will open another form in which the user can describe the technical error or problem in details and can also upload any screenshot or photo or document to better describe the issue so that the programmers can understand the issue well to resolve it as soon as possible.



The screenshot shows the header of the Integrated Health Information Platform (IHIP) website. On the left is the Government of India emblem with the motto 'सत्यमेव जयते'. To its right, the text reads: 'Integrated Health Information Platform', 'Integrated Disease Surveillance Programme', and 'Ministry of Health and Family Welfare, Government of India'. On the right side of the header, there is a blue-bordered box containing the toll-free number '1-800-180-1104', the text 'IDSP Helpdesk', and a 'Report Problem' link. Further right is a globe icon with a red and blue arrow. Below the header is a dark blue navigation bar with the following links: 'Home', 'About', 'Forms', 'Reports', 'View Map', 'Special Surveillance', 'Downloads', and 'Ibuser2'.

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